|  |  |
| --- | --- |
| **Project name** | in English |
| **Name of Hosting organisation** |  |
| **Address of Hosting organisation** |  |
| **Name of Applicant (Applying organisation)** | in English |

**Letter of intent**

to host a Preparatory visit under the EEA Scholarship Programme Slovakia

I, the undersigned, **name of authorised person** representing **name of hosting organisation**, agree to host a representative(s) from **name of applying organisation** in order to plan and develop future cooperation between our organisations. The person from our organisation in charge of receiving the guest(s) and organising the agenda will be: **name of contact person in hosting organisation**, **position**. The meeting should take place in **month, place** and should last **duration in** days.

I hereby confirm that our organisation is willing to cooperate with the above mentioned organisation and the scope of the planned meeting is:

|  |
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|  |

In ………….., on ……….

|  |  |
| --- | --- |
| Name of authorised person |  |
| Position |  |
| Signature and stamp |  |